Area 7 Annual General Meeting Minutes

Monday 4th December 2017

1. **Apologies for Absence**

* Lyn Morgan AG, Rebecca Robinson HHRC, Sharon Hughes CDRC, Helen McIntosh Wittering, Barbara Ward and Linda Pateman NMRC, Tracey Rayner SDRC, Kit Hore Keysoe RC

1. **Clubs present**

* Milton Keynes, Three Rivers, Bozeat RC, Stevenage, North Mymms, Keysoe, Rockingham Forest, Cambridge
* Celia Wisher – area 7 chair
* David Clarke – area 7 rep

1. **Minutes of Previous AGM**

* Agreed with one addition and one update to be covered in treasurers report

1. **Matters Arising**

* Stevenage were present

1. **Report from the Chair**

* Celia explained we use the fire station for our meetings and to thank them we have given £100 towards their Christmas meal. The fire station staff have thanked area 7 today for their gift. We really appreciate the fire station as we use their room for free and are very grateful for this.
* The first aid and safeguarding training ran by the area both went very well and was well attended.
* Thank you to everyone who organised area events this year. It has been a lovely year and all events have been volunteered to be run by many clubs in the area – some of next years dates are already being organised and one date for a 2019 champs qualifiers.

1. **Report from Treasurer**

* Accounts spread sheet shared with all present – these will be attached when the minutes are emailed
* End of year has been created and this is now September ASAP.
* Accounts have not been audited yet however this is on-going and will be audited.
* There is an unknown payment of £26 titled HHRC SJ. If anyone knows what this is for please let Lesley know.
* The area horse trials made a loss of around £600
* We have £1083 of equipment – it is believed we only have 12 radios, Rachael to count the radios for next meeting and email Mark once counted
* Any questions
  + Suggestion made that for future accounts please make the font larger
* All present happy with the accounts – adopted currently subject to being examined. Proposed by Rosemary, seconded by Kelly Bellham.

1. **Area Rep Report**

* This year has been very successful for Area 7 – we have teams in every championship and run every event.
* We have a full calendar for 2018 and one volunteer for a 2019 championship.
* This year the area are trying to be more organised for its members and giving plenty of notice about the dates of events,
* Information on direct entry classes at championships will be further publicised as we have lacked entries in this area – it is believed member are not fully aware of the additional classes available.
* David has sent update from the last advisory board meeting via email; if you would like a copy please let Rose know. All will be in the new rule book.
* New arena eventing championship being held for 2019 and are looking for a club to offer to hold this. Most likely the qualifier will be held in Autumn/Winter 2018. Date will be shared as soon as available.
* In the new rule book there are clear expectations for the area rep.
* It was asked where the funding from the team of six dressage, which has been stopped due to minimal entries, is going. Some of the money is going on Riding Test and Style Jumping judges training and towards to winning intermediate and open teams who are invited to further competitions.

1. **Setting of Area Liaison Fees**

* David explained what the area fee is and that we set it annually which clubs can vote on, as opposed to the national fee set by head office which is compulsory.
* Nothing was charged for last year or the year before due as clubs were claiming their share of the training grant which was the same amount as the fees of £30. This year it has been decided the training grant will be spent by the area on training.
* It has been proposed that the Liaison Fee for 2018 be set at £40. Proposed by Roger Batten and seconded by Kelly Bellham.
* If a club runs an area qualifier that loses money clubs due to unexpected circumstances they can present their case to the area 7 committee to reclaim part of their loss.

1. **Election of Officers**

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| --- | --- | --- | --- |
| **Role** | **Current** | **Proposed** | **First and Seconded** |
| Chair | Celia Whicher | Celia Whicher | Mark Irwing  Rebecca Rayner  All in favour |
| Vice Chair | Mark Irwing | Mark Irwing | Amy Houlding  Ann Quinn |
| Secretary | Rosemary Batten | Rosemary Batten | Kelly Bellham  Lesley Irwing |
| Minutes Secretary | Rachael Stevenson | Rachael Stevenson | Kelly Bellham  Karen Wakefield |
| Treasurer | Lesley Irwing | Lesley Irwing | Angela Cole  Rebecca Rayner |
| Training Officer | David Clarke | Rachael Stevenson  Kelly Bellham  Rosemary Batten  (David Clarke) | Roger Batten  Lesley Irwing |
| Welfare Officer | Rachael Stevenson | Rachael Stevenson | Sophie Robbins  Rosemary Batten |
| Web Master | David Clarke  Jo Meningen  Kelly Bellham | Kelly Bellham | Rachael Stevenson  Rebecca Rayner |

1. **AOB**

* Thank you to all who provided cakes, drink and food
* Please could all clubs send updated contacts to Rosemary following your AGMs. [rosebatten@aol.com](mailto:rosebatten@aol.com) Those who need to be on the area mailing list, especially team managers and chairs. Also please let Rose know anyone you would like to be removed from the list.
* For future AGMs please make sure each club shares the date and information with their members. It would be good for lots of clubs members to attend future AGMs. Please could all clubs action this for future.
* Wisbech Riding Club ceased to be part of area 7 at the beginning of the year and we welcome a new club from Autumn 2017, Bozeat Riding Club.

**Open Floor Session**

* Body protectors are now 2009 onwards for qualifiers where a body protector is mandatory.
* All hats will need to have new aqua tags.
* Q: Could we have a team’s liaison person on the area 7 committee to help with area 7 teams at championships. A: Rose is going to keep a database of team managers and in cases where we are making area 7 teams they will be able to contact Rose to get the other team managers contacts.
* Q: Does anyone know what the affiliation to BRC will be each member. A: It is believed there is one but no one is too sure. It is thought it could be approx. £12 per head. David to look into this and TBC at the next area meeting.
* Area can now allow two area teams to enable smaller clubs to compete as a team. This can be made at preliminary stage. There are only certain competitions that this can be done.
* Rosemary shared with everyone at the meeting about the area 7 facebook page.
* The website is under development and will be up and running in the Spring.

Celia thanked everyone for coming this evening.

Rosemary was officially thanked for her role of secretary and keeping communications.

Lesley and Mark were also thanked for all their hard work with the accounts.

1. **Date of meetings 2018**

Monday 19th February 2018

Monday 14th May 2018

Monday 13th August 2018

Monday 8th October 2018

AGM - TBC